

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME		ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERD BY	EMAIL		PHONE	

Email completed form to the Encore Representative listed above.
 Once this request form is submitted, an Encore Representative will contact you for an official order review and signature.
 Labor charges, sales tax, loss damage waiver, and service charges may apply.

AUDIO	QUANTITY	RATE PER DAY	NOTES
WIRELESS MICROPHONE		\$220	
8" SPEAKER		\$115	

DRAPE	QUANTITY	RATE PER DAY	NOTES
16'X13' BLACK VELOUR PANEL		\$225	
13'X5' BLACK VELOUR PANEL		\$90	

VIDEO	QUANTITY	RATE PER DAY	NOTES
32" MONITOR TABLETOP		\$270	
46" MONITOR		\$530	
70" MONITOR		\$1,210	
MONITOR FLOOR STAND		\$85	

INTERNET	QUANTITY	RATE PER DAY	NOTES
BASIC WIFI 3MB/S CONNECTION		\$105	
WIFI PLUS 5MB/S CONNECTION		\$145	
WIRED INTERNET CONNECTION		\$240	

POWER	QUANTITY	RATE PER DAY	NOTES
208V THREE PHASE - 60 AMP		\$1,330	
120V SINGLE PHASE - 20 AMP		\$330	
120V SINGLE PHASE - 10 AMP		\$250	
120V SINGLE PHASE - 5 AMP		\$165	
6 OUTLET POWER STRIP		\$32	

If You Are Experiencing Technical Difficulties On Site
 Please Contact Encore At 904-510-3797


THE RITZ - CARLTON

AMELIA ISLAND